

I have read the Elite Driving Solutions Learner's Booklet in its entirety, including the Terms & Conditions. I understand that if I do not give 48-hours Cancellation Notice I will need to pay the full cost of the missed lesson. I agree to these terms.

Student Signature

Date



LEARNER'S BOOKLET



www.elitedrivingsolutions.com

©2017

www.elitedrivingsolutions.com



elitedrivingsolutions



elitedrivingsolutionsthanet

Student Progress Record

Progress	1	2	3	4	5
Cockpit Checks					
Safety Checks					
Controls & Instruments					
Moving Away & Stopping					
Safe Positioning					
Mirrors - Vision & Use					
Signals					
Anticipation & Planning					
Use of Speed					
Junctions - Approaching					
Junctions - Emerging					
Traffic - Meeting					
Traffic - Crossing					
Traffic - Overtaking					
Roundabouts					
Pedestrian Crossings					
Dual Carriageways					

arrangements will be made for the time to be made up to you as is mutually convenient. Your instructor will ensure that you get full lesson length. On occasion, the lesson may run over slightly at the instructor's discretion. You will not be charged for this extra time. If you need the lesson to end precisely on time, let your instructor know.

If you need to be collected or dropped off anywhere other than home, this can usually be arranged. Speak to your instructor to arrange.

Complaints Procedure:

In the first instance, any queries should be directed to your instructor. They will be able to easily settle most issues immediately.

In the event of a dispute, please contact Elite Driving Solutions' head office. If the dispute is still not resolved, then reference may be made to DVSA's Registrar of Approved Driving Instructors who will consider the matter and advise accordingly.

Health / Medication:

Students must make their instructor aware of any issues which may prevent them from driving, such as changes to your health or eyesight. If you are unsure then your instructor can advise you.

Alcohol / Drugs and Smoking:

Driving under the influence of alcohol / drugs is illegal. If your instructor believes that you may not be fit to drive they reserve the right to cancel the lesson. You may be required to undertake a breathalyser test. You will still be charged for the full lesson.

Please be aware that since the change in the smoking law, it is now illegal to smoke in any driving school vehicle. Cigarette breaks can be discussed with your instructor, but must be taken outside the vehicle.

In-Car CCTV:

The device is exterior camera system with audio. It features a GPS system which records the position, speed and direction of travel, and is also fitted with an accelerometer, which record excessive acceleration and braking, overly sharp steering, and would also record any impact in the unlikely event that this occurs. This information will normally be automatically deleted after a short time. In the event of an incident we may be required to release footage to either the police, the insurance company or any other interested party.

Terms & Conditions

Approved Driving Instructors:

Your instructor will display a badge on the vehicle windscreen / dashboard which confirms that they are qualified to teach. All Elite Driving Solutions' instructors are DVSA licensed and DBS checked.

Lesson Prices:

Current lesson prices are on our website. Your instructor may offer additional deals at their own discretion. Discounts are available, but payment must be received in advance to qualify. Late payments will be charged at the full, current hourly rate. Any changes to these prices will be advised in advance.

Booking Your Theory & Practical Driving Tests and Test Day Fees:

Talk to your instructor about when to book your theory and driving tests. Links to the current DVSA booking site is on our website. Please DO NOT use a third party booking service; they charge extra money for no real benefit. On the day of your practical driving test there will be a standard 2-hour charge. This includes car hire and insurance for the test, transport to and from your test and an hour lesson before the test. Your instructor will not make any additional charges for the test. This does not include the DVSA fees for the driving test itself, which are payable directly to the DVSA when you book.

Cancellation Policy:

If your instructor needs to cancel/reschedule a lesson:

Your lesson will be rescheduled, if possible, to a mutually convenient time. If this is not possible, then your lesson may need to be cancelled. In this event you will be given as much notice as possible and you will not be charged.

If you need to cancel/reschedule a lesson:

Lesson cancellation needs to be done at least 48-hours in advance. Any cancellations made with less than 48-hours notice will be subject to the full lesson fee. Fees waived for cancellations with less than 48-hours notice because of emergencies, extreme circumstances or for lessons rescheduled within seven days are up to the instructor's discretion.

Lesson Timings:

On occasion, your instructor may be delayed in traffic and arrive slightly late. If this happens, then the time will be made up to you at the end of the lesson, or

1 = Introduced	2 = Under Full Instruction	3 = Prompted
4 = Seldom Prompted	5 = Independent	

Progress	1	2	3	4	5
Hill Starts					
Angle Start					
Reversing - Straight Line					
Turning in the Road					
Parking - Right Side of Road					
Parking - Parallel					
Parking - Reverse into Bay					
Parking - Forward into Bay					
Emergency Stop					
Reversing - Left Corner					
Independent Drive					
Road Signs					
Sat Nav					
Country Lanes					
Show Me, Tell Me					
Weather Conditions	Dark:	Rain:	Fog:	Snow:	Sun:

Lesson Record

	Date	Time	Duration	£ Paid	Hours Used	Hours Left
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						

On www.EliteDrivingSolutions.com ...



Visit the **Student Portal** on our website. You will be able to access “Show Me, Tell Me Questions”, Theory Test Pro, and more in this area. Find it at www.elitedrivingsolutions.com/student-portal.

To enter, use the following password:

elitestudent



You must pass a Theory Test before you are allowed to book a Practical Driving Test. You will be expected to study at home for your test. In order to help you pass your Theory Test, we have FREE online revision supplied by Theory Test Pro. Use the Student Portal link listed above to access.



We recommend several books to help you prepare for your Theory and Practical Driving Tests. These are listed on our website at www.elitedrivingsolutions.com/amazon-store.



Visit our **Links** page to see current test pricing, what you need to do to practise at home, book your Theory Test and Practical Driving Test and more at www.elitedrivingsolutions.com/links.



You can view our “General Data Protection Regulations (GDPR) and Privacy Policy” and the “ADI Code of Practice” that we follow from the DVSA online at www.elitedrivingsolutions.com/all-the-legal-bits. If you are unable to access the internet, ask your Instructor for a hard copy.

Lesson Notes

	Date	Time	Duration	£ Paid	Hours Used	Hours Left
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
32						
33						
34						
35						
36						
37						
38						
39						
40						
41						
42						

